

**Rio Grande Center for Spiritual Living
Board Meeting**

Date: June 21, 2023 **Time:** 5:33 - 7:02 pm
Clarity, Consensus and Commitment

Board members present: Rev. Gil, Mark Ayers, Doug Bowe, Hana Dawson, John Kirk, Sherry Noone, Tamara Williams

Guests: Marylyn Kirk, NanDei McNally

Call to Order – Mark Ayers

Invocation – Reverend Gil

Vision/Mission/Motivational Statements – All

- Vision: Transforming Our World with the Power of Love in Action.
- Mission: Loving All Creation Through Spiritual Growth and Service; Always Staying True to Our Highest Self
- To create a world class, leading edge, replicable, cultural model to spread Science of Mind on a foundation of love, freedom and truth that stands the span of time.

Acknowledgement of Guests – All

Approval of Minutes from May Board Meeting – All

Discussion Items

1. Spiritual Director Report – Rev. Gil Olmstead

- a. Change Your Thinking, Change Your Life: More than 20 people registered; the class went very well.
- b. Upgrade in Rev. Tammi's role: Rev. Gil has an updated Letter of Call for Tammi's training, leadership, consulting and speaking role. An MOU is being set up for \$2500 for 5 hours per week. This position will be fully funded by Tammi's donations, which provides her a tax break. He will submit the letter to John Kirk for approval and then to the Board.
- c. Announcements Team: Brian Kurtz is leading it and Lou Cimalore has joined the team. Brian is looking for one or two more people.
- d. New Class: Rev. Abigail will speak during service on Sunday, July 9 and offer a 3-hour workshop that afternoon. This class is designed to help people feel more empowered when in leadership positions and isn't limited to just practitioners or to the RGCSL community.
- e. Chris Duvall suggestion: Chris suggested that RGCSL advertise our space for weddings and funerals, which would offer cost savings for those audiences and produce income for the Center. A couple who has been coming to the Center lately would like to be married here.

f. February Concert: Rickie Byars talked to very accomplished musician Charles Polk, who just did a workshop on understanding your emotional makeup through the characters in The Lion King. He wants to do this workshop with us in February. Rev. Gil said perhaps we could collaborate on this with another center.

f. A Year: Rev. Gil has been with RGCSL for a year and it's all good!

2. Interim Administrative Coordinator's Report – Mark Ayers and Marylyn Kirk

Mark said that there will be an article in the newsletter about the great job Marylyn did.

He said Nancy is the absolute perfect position for the Administrative Coordinator position. She has a lot more experience in financial matters than we realized. She's doing a fabulous job.

They are determined to set up processes that will help us now and in the future. They're moving on from desktop operations to network operations. A lock was put on the office door to protect confidentiality and as a safety measure.

There were two issues last week: the website was down for 5 days and there have been problems with the bank.

They're working on creating a Book store account and having checks run on Tuesday so checks can be signed on Thursday.

There are a lot of files and older ones will be archived. The plan is to organize files by year.

The Book store has a new Point of Sale system and Nancy is being trained how to use it.

Many issues have been discovered that need to be resolved. One is that we don't use autopay regularly and checks are expensive; we need to know what bills are being automatically paid. A lot of time has been spent on accounting. Data entry needs to be done in Breeze, then accounts need to be updated in QuickBooks. There are issues with things not matching up. Today John discovered we have a few stale-dated checks.

3. Financial Report – John Kirk

a. Reports: The Budget vs. Actual report shows total income through May is \$25,329. Income is 86% of what we budgeted; \$14,000 below where it should be. Expenses are \$8000 below budget but there's a net loss of almost \$6000. The General Ledger report is \$8000 in the hole; the bank reconciliation is \$7459; there are \$8838 in uncleared checks. The bank statements are incorrect and John said it will take a lot of time to go through these. Overall, QuickBooks was really messed up and there's more work to be done.

John said we need to pump people up to give more; we need to do more fundraising.

b. Rickie Byars Events: John said we lost money on these. Rev. Gil said we made \$5000, and John saw that the events were misclassified as Music Ministry.

c. Monthly Tithes to CSL: John said that since the summer is a slow time for donations, we should keep our tithe to \$400. A discussion took place and the decision was made that our intention is we're a thriving Center. Mark moved that RGCSL increase our monthly tithe to CSL to \$500. Hana seconded it and the motion was approved with Clarity, Consensus and Commitment.

4. Board President Report – Mark Ayers

a. Personnel Committee: The team consists of Doug Bowe, Marilyn O'Leary, Sherry Noone and Mark Ayers. They will meet soon with Rev. Gil.

b. Annual Meeting: Mark sent out a calendar to the Strategic Vision Team asking about date for the meeting. Seven people have volunteered for the SVT.

c. Partners 2024 Campaign: Mark said it's like a Pledge Campaign on steroids. Sherry agreed to join and he hopes to have 9 people on the committee.

5. Vice President's Report – Hana Dawson: The Hefferlin Grant committee is to meet Friday through Sunday so we should know soon about our status.

6. Sherry Noone

a. Finalizing Hug-a-Buddies: Sherry said it should be wrapped up by Monday and she'll need some help with the large bags of toys.

b. Women's group: She's working on this and will keep us posted.

c. Sherry will be on vacation from 9/15 – 10/5.

7. Guest – NanDei McNally: NanDei loves the Center and the Board. She shared her background, influences, and accomplishments. The disabled and elderly are her passion. She has developed a modular system to bring people together and would like to work with the Board to revitalize the Center.

She asked if we could schedule three meetings with her to exchange ideas. She recommended having focus groups and conduct them in tiers and shared some other ideas. Hana thanked her on behalf of the Board and we'll get back to her.

Rev. Gil said the Benediction.

Our next Board Meeting will be held on Tuesday, July 18, 2023 at 5:30 pm.